

School Emergency Drills Documentation Form

<u>Type of Drill</u>	<u>Time of Drill</u>
<input checked="" type="checkbox"/> Fire Drill (5 required)	<input type="checkbox"/> Standard
<input type="checkbox"/> Tornado Drill (2 required, one in March)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down (3 required)	<input type="checkbox"/> Recess
<input type="checkbox"/> Lockdown (recess or cafeteria)	<input type="checkbox"/> Other Events
<input type="checkbox"/> Lockdown (Air handlers off, reacting to hazardous material)	

Name of Reporting School: Gladstone Junior High

Date of Drill: 9/7/17 Time drill was held: 9:20 (pm/am)

Exact time required to evacuate/shelter/secure: 1:21

Total Participants: 355

Remarks: _____

This report is for emergency drill # 1 for school year 2017/18.

Name of person conducting drill: David A. Ballard

Title of person conducting drill: Principal

Signature of person conducting drill: David A. Ballard

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Bob Derbohm

AND
Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title PSO Todd Low 78 Gladstone PSD

OR
Fire (fire chief or designee)
Name & Title _____