

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required, one in March)
 Lock Down (3 required)
 Lockdown (recess or cafeteria)
 Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Gladstone Jr. High

Date of Drill: 10/4/16 Time drill was held: 1:32 (pm/am)

Exact time required to evacuate/shelter/secure: 57.8 seconds

Total Participants: 333

Remarks: 1 class (MOS) gone on field trip (28 students + 1 teacher)

This report is for emergency drill # 3 for school year 2016-2017

Name of person conducting drill: Nicole Dewar - Braun

Title of person conducting drill: Director of Student Services / SSW

Signature of person conducting drill: Nicole Dewar Braun

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Nicole Dewar Braun Director of Student Services

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Naun Sailer PSO
Naun Sailer

OR

Fire (fire chief or designee)

Name & Title _____