

School Emergency Drills Documentation Form

Type of Drill

Time of Drill

4 Fire Drill (5 required)

 Standard

 Tornado Drill (2 required, one in March)

 Class Change

 Lock Down (3 required)

 Recess

 Lockdown (recess or cafeteria)

 Other Events

 Lockdown (Air handlers off, reacting to hazardous material)

Name of Reporting School: Gladstone Junior High

Date of Drill: 10/26/17 Time drill was held: 2:10 (pm/am)

Exact time required to evacuate/shelter/secure: 1:29 min

Total Participants: 355

Remarks: _____

This report is for emergency drill # 5 for school year 2017/18.

Name of person conducting drill: David A. Ballard

Title of person conducting drill: Principal

Signature of person conducting drill: David A. Ballard

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Bob Berbahn

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title PSO Todd New 8 Gladstone PSD

OR

Fire (fire chief or designee)
Name & Title _____