

School Emergency Drills Documentation Form

Type of Drill

Fire Drill (5 required)

Tornado Drill (2 required, one in March)

Lock Down (3 required)

Lockdown (recess or cafeteria)

Lockdown (Air handlers off, reacting to hazardous material)

Name of Reporting School: GLADSTONE HILL SCHOOL

Date of Drill: 4-19-16 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1.5 MINUTES

Total Participants: 518

Remarks: _____

This report is for emergency drill # 7 for school year 15-16.

Name of person conducting drill: BRODY DOWNEY

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: B Downey

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title [Signature]

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Dawn Sailer PSD
Dawn Sailer

OR

Fire (fire chief or designee)

Name & Title _____