

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required, one in March)
 Lock Down (3 required)
 Lockdown (recess or cafeteria)
 Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: GLADSTONE HIGH SCHOOL

Date of Drill: 4 Time drill was held: 8:15 (pm/am)

Exact time required to evacuate/shelter/secure: < 1 MINUTE


Total Participants: 530

Remarks: _____

This report is for emergency drill # 4 for school year 17-18.

Name of person conducting drill: BRADY DOWNEY

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Dawn Sailer PSO

OR

Fire (fire chief or designee)
Name & Title _____