

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required, one in March)
- Lock Down (3 required)
- Lockdown (recess or cafeteria)
- Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: GLADSTONE HIGH SCHOOL

Date of Drill: 9-14-17 Time drill was held: 9:15 (pm/am)

Exact time required to evacuate/shelter/secure: 60 SEC

Total Participants: 518

Remarks: FIRST OF THE YEAR - WELL DONE!

This report is for emergency drill # 1 for school year 17-18.

Name of person conducting drill: BRADY DOWNEY

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Dawn Sailer DSO
Dawn Sailer

OR

Fire (fire chief or designee)

Name & Title _____