

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required, one in March)
 Lock Down (3 required)
 Lockdown (recess or cafeteria)
 Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: GHS

Date of Drill: 10/13/16 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: 38 sec.

Total Participants: 500

Remarks: _____

This report is for emergency drill # 3 for school year 16-17.

Name of person conducting drill: B. Jany

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Paul Sailer PSO

Paul Sailer

OR

Fire (fire chief or designee)

Name & Title _____