

**BOARD OF EDUCATION**  
**GLADSTONE AREA SCHOOLS**  
400 SOUTH TENTH STREET  
GLADSTONE, MICHIGAN 49837

MINUTES

James T. Jones Elementary School  
400 South Tenth Street  
Gladstone, MI 49837

The organizational meeting of the Gladstone Area Schools Board of Education was held on Monday, January 10, 2011 at 7:00 p.m. in the James T. Jones Elementary School.

The meeting was called to order by Dr. Jay Kulbertis at 7:00 p.m.

Members Present: Paul Capodilupo, Jeff Deacon, Linda Howlett, Ryan Lyle,  
Gloria McDonnell, Bill Milligan, Steve O'Driscoll

Members Absent: None

Administrative Jay Kulbertis, Karl Dollhopf, Dave Ballard, Donna Flannery, Matt Houle,  
Lori Wells, Tom Davis, Mike Macfarlane, Karen Fisher, Harold Flagstadt

The list of guests is recorded in the Administrative Office as part of the minute book.

Linda Howlett informed the Board that Bill Milligan, Paul Capodilupo and she were working on a revision to the Superintendents Evaluation and plan to present a draft of the revision to the Board at the February meeting.

Jeff Deacon welcomed Ryan Lyle as new board member and thanked Karl Dollhopf for the Skills and Drills basketball practice with our youth on Saturday mornings.

Motion to approve the agenda as presented was made by G. McDonnell and supported by L. Howlett. Ayes -7, Nays -0. Motion carried.

Election of Officers:

Steve O'Driscoll nominated Jeff Deacon for President. Nomination supported by Bill Milligan. Ayes -7, Nays -0. Motion carried.

Jeff Deacon was elected President and presided over the remainder of the meeting.

Jeff Deacon nominated Linda Howlett for Vice-President. Nomination supported by Bill Milligan. Ayes -7, Nays -0. Motion carried.

Linda Howlett was elected Vice President.

Gloria McDonnell nominated Steve O'Driscoll for Secretary. Nomination supported by Steve O'Driscoll. Ayes -7, Nays -0. Motion carried.

Steve O'Driscoll was elected Secretary.

Paul Capodilupo nominated Gloria McDonnell for Treasurer. Nomination supported by Linda Howlett. Ayes -7, Nays-0. Motion carried.

Gloria McDonnell was elected Treasurer.

Jeff Deacon appointed members to various sub-committees and other various committees. A copy of the appointments is attached to the minutes hereto.

Motion to approve the minutes of the December 20, 2010 regular meeting as presented was made by B. Milligan and supported by P. Capodilupo. Ayes -7, Nays -0. Motion carried.

Motion to adopt a resolution establishing regular Board meetings on the third Monday of each month was made by P. Capodilupo and supported by G. McDonnell. Ayes -7, Nays -0. Motion carried. Schedule of meetings is attached to the minutes hereto.

Motion to approve payment of general fund bills numbered 40819 – 40909 in the amount of \$271,464.04 was made by G. McDonnell and supported by S. O'Driscoll. Ayes-7, Nays -0. Motion carried.

Dr. Jay Kulbertis reported the new Governor officially called for a two-year budget to be ready for adoption in June. If no surprises, expect a \$344 per pupil cut resulting from exhaustion of Federal Back-fill funds, equating to over \$500,000 in cuts next year. Continues to meet with building principals and administrative team as they work to fine-tune this year's budget. Mike Macfarlane is back full time, Sandy Deneau has resumed her duties back at Rapid River and Linda Erickson will take over Accounts Payable as we continue to share services with Rapid River. First semester is coming to a close with students focusing on semester exams. Welcomed Ryan Lyle to his first official Board meeting.

Motion to designate Karen Fisher as recording secretary for the Board was made by S. O'Driscoll and supported by G. McDonnell. Ayes -7, Nays -0. Motion carried.

Motion to approve Mike Macfarlane as designee to assume specified responsibilities of Treasurer was made by G. McDonnell and supported by L. Howlett. Ayes -7, Nays -0. Motion carried.

Motion to approve Karen Fisher as designee to assure compliance of Open Meetings Act was made by G. McDonnell and supported by S. O'Driscoll. Ayes -7, Nays -0. Motion carried.

Motion to approve Mike Macfarlane and/or designee for electronic fund transfers was made by S. O'Driscoll and supported by P. Capodilupo. Ayes -7, Nays -0. Motion carried.

Motion to approve Superintendent and/or designee for authorization to sign checks, agreements and purchase orders was made by L. Howlett and supported by G. McDonnell. Ayes -7, Nays -0. Motion carried.

Motion to award Food Service Aide at Cameron to Rebecca Eagle was made by L. Howlett and supported by B. Milligan. Ayes -7, Nays -0. Motion carried.

Motion to adjourn was made by G. McDonnell and supported by P. Capodilupo. Ayes -7, Nays -0. Motion carried.

Meeting adjourned at 7:38 p.m.



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Secretary, Board of Education

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